

S-E-C-R-E-T

20 JAN 1971

15 January 1971

OFFICE OF PERSONNEL MEMORANDUM NO. 20-12-15

25X1

SUBJECT : Appointment of Supergrade and SPS Personnel

REFERENCES: (a) [] Management of Supergrade Personnel
(b) [] Management of Specially Qualified
Scientific Personnel

1. The Director desires that all candidates for appointment at the supergrade level be considered in his office before a commitment to employ is made to the individual concerned.

2. The Request for Personnel Action (Form 1152) for the appointment of an individual as a supergrade or to the SPS Schedule must be forwarded to the Director of Personnel before employment negotiations are concluded by the operating officials concerned. In accordance with references (a) and (b), the Director of Personnel will review such requests and forward them with his comments to the Director for consideration.

[]
Harry B. Fisher
Director of Personnel

FOIAB3B

OPM 2-71

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Group 1
Excluded from Automatic
Downgrading and
Declassification

MORI/CDF